



## Sports Facility Application for Reservation

APPLICANT INFORMATION		
Contact Name:		
Organization Name:		
Address:		
Phone: (H)	(W)	(C)
Email:		
Are you tax exempt: <input type="checkbox"/> Yes <input type="checkbox"/> No <small><i>*If yes, please include a copy of your organization's tax-exempt certificate</i></small>		
RENTAL INFORMATION		
<input type="checkbox"/> Baseball Field <input type="checkbox"/> Softball Field <input type="checkbox"/> Hockey Rink <input type="checkbox"/> Soccer Field <input type="checkbox"/> Other		
Date(s) Requested:		Start and End Time:
<i>*A minimum of 2 days' notice is needed to ensure the playing area can be prepared</i>		
DAILY RENTAL RATES		
<i>Resident</i>	<i>Non-Resident</i>	
\$35 reserved use – 3 hour limit	\$75 reserved use – 3 hour limit	
\$50 one day tournament	\$100 one day tournament	
\$100 two-day tournament	\$200 two-day tournament	
ANNUAL RATES		
<i>2 or more times per week, per team</i>	<i>1 or less times per week, per team</i>	
\$500 annual adult use	\$250 annual adult use	
\$400 annual youth use	\$200 annual youth use	
ADDITIONAL COSTS		
<input type="checkbox"/> Lights \$5 per hour		
<input type="checkbox"/> Ice Resurfacing \$25 per cut		
Facilities will be game ready at the start of each rental day. Ongoing maintenance throughout the day is to be provided by the user. Please refer to the Field Checklist for additional information on maintenance and upkeep.		
SIGNATURE		
I have read and agree to the conditions of the attached policy.		
<b>Print Name:</b>	<b>Signature:</b>	<b>Date:</b>

Approved / Denied by: _____	Date: _____
Fee Received on: _____	Amount: _____
	Check Number: _____



## Sports Facility Reservation Policies

The City of Nisswa is responsible for and will, to the best of our abilities:

- Mow and maintain grass surfaces including spraying for weeds, aerating, and fertilizing
- Remove snow and maintain ice rink surfaces
- Schedule use of facilities, maintain lights and scoreboards
- Clean restrooms and provide empty garbage containers

Users are responsible for:

- Dragging the infield, pitcher's mound and home plate, chalking infield and outfield lines
- Clean and pick up trash left in dugouts, viewing areas and parking lots
- Turn off lights and secure all equipment
- Notifying the City of Nisswa of any safety concerns, maintenance issues or damage

**Residency:** A resident is defined as one that has an official mailing receptacle with a City of Nisswa address and cannot simply be a P.O. Box. Proof of residency must be provided and the Parks and Recreation Commission has the final approval on resident designation.

**Reservation:** Payment must be made at the time of application and can be made via check mailed with the reservation form, or in person via cash, check or credit card. Reservations will not be taken over the phone, nor are reservations transferable without prior approval. Organizations are to provide a Certificate of Liability Insurance with the City of Nisswa listed as additional insured.

**Approved Reservations:** Approved reservations shall only use the designated areas applied for. Vehicles should be in assigned parking areas only. Use of the scoreboard controller will need prior approval and training. Some events may require approval of other City agencies.

**The following is prohibited in parks, sporting facilities, and open spaces:**

Use of alcohol, drugs, firearms, fireworks, explosives, littering, making fires, undue noise, public nuisances, disturbing the peace, soliciting, loitering and destruction of property.

City of Nisswa Parks and Recreation activities must be allowed to finish their activities before the permittee may use the sporting facility. The City of Nisswa reserves the right to revoke permits or change schedules. If permits cannot be used because of inclement weather, a credit will be given for future use. Person(s) or Organization(s) permitted to use facilities shall protect the property from abuse and shall be responsible for any damage that occurred in connection with or in consequence with such use. Such person(s) and/or organization(s) shall be



responsible for the behavior of person(s) attending and shall furnish, if necessary, at their own expense, fire, police detail or other protection as the City of Nisswa may direct.

**Indemnification:** The Tenant shall defend, indemnify and hold harmless the City of Nisswa and its officials, employees, and agents from any liabilities, judgements, losses, costs or charges (including attorney’s fees) incurred by the City of Nisswa or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use of the sporting facility(s) by the Tenant or by the Tenant’s guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City of Nisswa or its officers, employees or agents.

**Remedies for Default:** If Tenant violates any of the terms of this lease; Tenant may be evicted immediately and without prior notice. If Tenant violates the term of this lease, but Owner does not sue or evict Tenant; Owner may still sue or evict Tenant for any violation of any term of this lease. If Owner brings any legal action against Tenant, Tenant must pay Owner’s actual attorney fees and court costs, even if rent is paid after the legal action is started. Owner’s and its authorized agents may enter the property at any reasonable time to inspect, improve, maintain, repair the property, or do other necessary work or to show the property to other potential Tenants. Owner may use its legal rights and remedies in any combination. By using one or more of these rights or remedies, Owner does not give up any other rights or remedies as may have.

**Cancellation Policy:**

- 60 days or more from rental date – 50% of Total Fees Retained
- 30 days to 59 days from rental date – 75% of Total Fees Retained
- 0-29 days before rental date – 100% of Total Fees Retained

I have read and agree to the conditions of the Sports Facility Reservation Policy.

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Signature

Date