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**CITY OF NISSWA  
PLANNING COMMISSION/BOARD OF ADJUSTMENT  
REGULAR MEETING MINUTES  
TUESDAY, JULY 7, 2020, 6:00 PM**

**Members Present:** Don Jacobson, Bob Fier, Linda Gettelman, Josh Young, Gary Harris

**Members Absent:**

**Others Present:** Mark Hallan, WSN, Mike Hoff, Council Liaison Pro Tem, Bob Johnson

**Staff Present:** Brittney Cotner

**1. Call Meeting to Order:** Young calls the meeting to order at 6:00pm.

**2. Meeting Roll Call:**

**3. Onsite Visits:** None

**4. Additions & Deletions from the Agenda:** None

**Motion:** Jacobson motioned to approve the June 2, 2020 agenda as presented, Harris seconded. All members voting “Aye”, motion carries.

**5. Approval of Minutes:**

**a. May 5, 2020 Regular Scheduled Meeting Minutes:**

**Motion:** Harris motioned to approve the June 2, 2020 minutes as presented, Jacobson seconded. All members voting “Aye”, motion carries.

**6. Open Forum:**

**a. Bob Johnson**

**7. Public Hearings:**

**Motion:** Jacobson motioned to open the public hearing at 6:21pm, Young seconded. All members voting “Aye”, motion carries.

**a. ORDINANCE AMENDMENT APPLICATION 010-20 to clarify language within the zoning ordinance as it pertains to commercial storage units.**

**Owner/Applicant: City of Nisswa**

Cotner stated the updated draft in front of them has the city attorney’s suggested changes.

Jacobson asked about line 4 stating structures are not allowed in parking areas. Hallan stated this would be a roll off type structure such as pods or storage containers.

46 Harris stated there had been discussion previously between 1000-foot separation or  
47 500-foot separation in regards to line item 8 requested Cotner to expand on that point.  
48 Cotner stated the difference between 1000-foot and 500-foot separation was minimal.  
49

50 Gettelman requested more information on the maps in the packet depicting the  
51 separations. Cotner stated the OSR and HB zones are the allowed zones. Anything  
52 with that zoning classification that is blacked out is disqualified as an option.  
53 Jacobson stated the HB district is visible from the highway and the commission has  
54 stated they don't want them visible from the highway. Cotner stated removing the HB  
55 zone would limit the options further but is an option to remove that language. Cotner  
56 added the price of the HB lots may preclude people. Harris stated this would limit the  
57 options and he agreed the cost could preclude people but we don't know for sure.  
58

59 Jacobson inquired which separation amount Cotner recommends. Cotner recommends  
60 avoiding the 1000-foot option as it is very restrictive and the intent would remain at a  
61 500-foot separation.  
62

63 Gettelman inquired if this would go to the City Council for approval next. Cotner  
64 confirmed. Young asked Jacobson if there has been further feedback from the City  
65 Council. Jacobson stated nothing new from the last meeting.  
66

67 Harris stated 1000-foot separation seems to be where The City would like to go. Fier  
68 and Gettelman agree. Young states he is agreeable.  
69

70 **Motion:** Jacobson motioned to close the public hearing at 6:30 pm, Jacobson  
71 seconded. All members voting "Aye", motion carries.  
72

73 **Motion:** Young motioned to recommend approval of ordinance amendment 010-20 to  
74 The City Council, Jacobson seconded. All members voting "Aye" Jacobson was the  
75 lone "Nay", motion carries.  
76  
77

78 **8. New Business: None**

79 **9. Old Business:**

80 **a. Golf Cart Ordinance Second Draft Feedback**

81  
82  
83 Cotner stated this is a request for feedback from the City Administrator.  
84  
85

86 Young inquired if how the residents would be informed of the ordinance.  
87

88 Jacobson stated nothing in the draft references intoxicated operation. Young added it  
89 has a motor. Jacobson stated it is not on a city street though and should be addressed.

90  
91 Fier recommends more research. He states all motor vehicle laws apply to bicycles.  
92 He is curious if there is already laws on golf cart operations.

93  
94 Gettelman states informing people is important and feels it should be well shared in  
95 many platforms. Recommended social media, pamphlet, insert in the local paper, and  
96 The City's website.

97  
98 Harris stated Grand View Lodge would be a big benefactor and would make it visible  
99 to their guests. Gettelman agreed but would still like to see it placed on The City's  
100 website. Harris agreed adding the legal notice would be required in the paper as well.

101  
102 Fier stated he is most concerned with the trail ordinance. He would like to see the  
103 cyclist groups in the area to be notified.

104  
105 Gettelman inquired if the police patrol the trail. Cotner stated it would fall to the DNR  
106 for patrols. She doesn't think they actively patrol but doesn't know for sure. Hallan  
107 stated they patrol for snow mobiles in the winter.

## 10. Planning & Zoning Administrator's Report

### a. Permits

110  
111  
112 Cotner noted that permitting has picked up.

### b. Violations List:

113  
114  
115  
116 Cotner stated there were a few violations this month. Cotner provided updated on  
117 resolved violations.

## 11. Commissioners' Questions/Comments: None

## 12. Adjourn

120  
121  
122  
123  
124 **Motion:** Harris motioned to adjourn the July 7, 2020 meeting at 6:42 pm, seconded by  
125 Gettelman. All members voting "Aye", motion carries.

126  
127 Respectfully submitted,

128  
129  
130  
131 \_\_\_\_\_  
Brittney Cotner, Planning and Zoning Administrator